

Accident Policy

1. All riding sessions are run according to RDA Health and Safety Guidelines
2. The Group has trained First Aiders for each day.
3. First Aid kits are available in the main room (plasters only), Carriage Shed, Feed Room, and Office.
4. An accident book is available in the Office to record any accident that may occur.
5. At least two helpers to wear fluorescent tabards (Essential if going off site)
6. Mobile phone to be carried

Accident Procedure

In the event of an accident during riding:-

The Instructor for the session stops the lesson and directs operations.

The First Aider takes responsibility for any casualty.

Helpers who are leading ponies will continue to be responsible for them, catching any loose ponies and holding them out of the way.

Sidewalkers must stay with the rider they are helping unless directed otherwise

In the event of a pony being near a casualty the Instructor will give directions for it to be moved if it is safe to do so.

After assessment the casualty will be treated as necessary.

The Accident Book to be filled in even if there is no injury or only minor injury.

Statements should be taken as soon as possible from witnesses and recorded. Everyone involved may be asked to record the incident in writing as they saw it.

The Senior Instructor should be informed of any incident that occurs as soon as reasonably possible.

If necessary Professional help must be sought as follows:-

One person will be asked to **dial 999** giving the **Post Code RG9 5WG** and **Ordinance Survey** grid reference **681 826** as shown next to the phone in the office or by first aid kits. The operator should tell you if an air ambulance is to be sent. If not ask.

Meanwhile if an Air Ambulance is to attend you may have as little as 5 minutes to prepare, but in any case:-

All Riders to be dismounted safely and returned to Carers/Parents,

All Ponies to be moved away. The arrival of an ambulance with flashing light, or a helicopter, may upset the ponies

Riding and Driving people must liaise with each other so that each group knows what is happening

Helipad One person to be responsible for identifying a suitable place for the helicopter to land (empty a field if necessary – possibly letting ponies in to the track so that they can run away from the helicopter)

Persons with tabards to wait near the landing area so crew can pick out the site

As before, statements from those present to be recorded as soon as possible.

If Emergency Service attends the Senior Instructor **MUST** be informed as soon as possible. **Do not** discuss the case with anyone. **Do not** admit any liability

Note:- All official RDA sessions are covered by Third Party Liability Insurance and correctly signed up and trained Helpers are covered by Personal Accident Insurance **BUT all Riders ride at their own risk and are not covered by insurance.**