

# Fire Policy

The main aim of the policy is avoidance of fire. Wyfold premises is designated a no smoking area. No naked flames allowed

All electrical equipment is PAT tested and the electrical system has an RCD and circuit breakers fitted.

Fire extinguishers are located in the box outside the games shed, just inside the office in the main building and inside the right hand end of the hay barn. All Extinguishers are tested annually

The main building has an emergency exit light

## Fire Procedure – IN THE EVENT OF A FIRE

- 1 Raise the alarm - Evacuate buildings
- 2 All RDA helpers to assist in ensuring safety of people and horses, evacuation of buildings, checking all are safely out.
- 3 If hay barn or stables are involved let horses go and allow to run up the track to safety
- 4 Do not delay evacuation or re-enter buildings to secure personal effects. No vehicles to be moved. Entrance and driveway to be kept clear for emergency vehicles
- 5 Assemble on the track in the overflow car park
- 6 The Instructor for the day is responsible for calling, or appointing a responsible person to call the Emergency Service using a mobile phone. Post code RG9 5WG Grid reference 681 826 DO NOT RE- ENTER BUILDING TO USE LANDLINE.